

GOVERNMENT OF KARNATAKA  
DEPARTMENT OF TOURISM

# 49,2<sup>nd</sup> Floor, Khanija Bhavan, Race Course Road, Bangaluru-560 001,  
[www.karnatakaturism.org](http://www.karnatakaturism.org) Email ID: [karnatakaturismcovid19@gmail.com](mailto:karnatakaturismcovid19@gmail.com)  
Phone no. +91 80- 22352525 /22352424.

No: DTR/ADM-1/18/2019-20

DATE: 23-03-2020

**OFFICE MEMORANDUM**

**Sub:-** Setting up of State Level Tourism Help Desk in the Head office.

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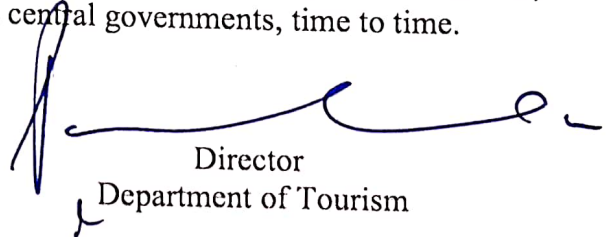
In view of the situation arising out of COVID-19 and to ease the difficulties faced by the tourists, It has been decided to setup state level cell with the following officer/officials to work in it:-

1. Mr. Satish.B.G, (9844075524) Tourist Officer and Narthan Kumar, DTC.
2. Mr. Nagaraj.D, (9591357573) Tourist Officer and Srikala, Data Entry Operator.
3. Mr. Vinod Kumar.N, (9945351610) Tourist Officer and Mahantesh, Data Entry Operator.

Joint Commissioner Sri Naveen Kumar Raju (8884529810) will be overall incharge of the above cell, he shall supervise the working of it & report the same to the Director, Department of Tourism about the action undertaken from time to time.

The duties of the cell are as follows:-

1. Maintain the register by receiving the calls that comes to the state level Tourism Helpline number +918022352727, assist the tourists by giving the accurate information and forward the queries to the concerned district administration & must work with the coordination of our district level Deputy Directors & Assistant Directors.
2. Attend to the mails without making much delay that comes to the inbox of the [karnatakaturismcovid19@gmail.com](mailto:karnatakaturismcovid19@gmail.com).
3. The officers must update themselves with the information regarding the COVID 19, guidelines, advisories issued from the state & central governments, time to time.

  
Director  
Department of Tourism

**To:**

1. All the deputed officers.
2. To all the Deputy Directors and Assistant Directors, Department of Tourism.

**Copy To:** Principal Secretary, Department of Tourism, Bangalore.