



**PROCEDURE FOR PROJECT APPROVAL &
CLAIMING SUBSIDY AND INCENTIVES
UNDER KARNATAKA TOURISM POLICY
2015 – 2020**

**DEPARTMENT OF TOURISM, GOVERNMENT OF
KARNATAKA**

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Disclaimer

These procedures are comprehensive and cover various aspects of procedures to be followed by the applicant, the application and certification format to be adopted for obtaining the various incentives/ concession/ subsidies and exemptions etc, under the Policy. The contents in the procedure reflect the current rules and practice and do not prejudge possible developments during the enforcement. It is expected that concerned officers who are responsible for implementing the conditions to find clarifications and explanations relating to the various aspects of disbursement.

Like all such documents, these procedures also have to be seen as a 'reference, and would need periodical updating and modifications from time to time. Meanwhile, the concerned officer's of the various departments or the applicant use the guidance provided as a reference manual to fine-tune their disbursement. Care has been taken to avoid mistakes and errors in the Procedures. However, if any such instance has unfortunately crept in, they may be brought to notice for rectification in the next edition. Suggestions for the improvement may also be sent to the Director Tourism, Government of Karnataka.

Table of contents

Disclaimer	2
Table of contents	3
1. Introduction	6
2. Approval of Tourism Project under Karnataka Tourism Policy 2015 – 2020	7
I. Procedure:.....	7
II. Documents to be submitted for project approval.....	7
3. Procedure of availing Concessions and incentives	9
I. Concessions	9
II. Investment subsidies.....	20
4. Formats for application and sanction order to avail the approval, incentives and subsidies	23

Annexure No.	Format Details	Page No.
Annexure: 1	Application for approval of tourism projects under Karnataka Tourism Policy 2015 – 2020	22
Annexure: 2	Format for sanction order for approval of tourism projects under Karnataka Tourism Policy 2015 – 2020	26
Annexure: 3	Application for stamp duty exemption and concessional registration charges under Karnataka Tourism Policy 2015 – 2020	28
Annexure: 4	Format for issue of stamp duty exemption and concessional registration charges (for land documents) under Karnataka Tourism Policy 2015 – 2020	31
Annexure: 5	Format for issue of stamp duty exemption and concessional registration charges (for loan documents) under Karnataka Tourism Policy 2015 – 2020	33
Annexure: 6	Application for reimbursement of land conversion fee under Karnataka Tourism Policy 2015 – 2020	35
Annexure: 7	Format for sanction order of reimbursement on land conversion fee under Karnataka Tourism Policy 2015 –	39

	2020	
Annexure: 8	Application for Interest free loan under Karnataka tourism policy 2015 – 2020	41
Annexure: 9	Format for sanctioning interest free loan under Karnataka Tourism Policy 2015 – 2020	44
Annexure: 10	Application for entry tax exemption on purchase of plant and machinery and capital goods (for developing tourism projects) for an initial period of 3 years or 5 years (in case of mega projects) from the date of commencement of project implementation under Karnataka Tourism Policy 2015 – 2020	46
Annexure: 11	Application for entry tax exemption on purchase of raw materials, inputs, component parts and consumables (excluding petroleum products) for a period of 5 years from the date of commencement of commercial production under Karnataka Tourism Policy 2015 – 2020	51
Annexure: 12	Format for sanctioning entry tax exemption under Karnataka tourism policy 2015 – 2020	56
Annexure: 13	Application for reimbursement of entertainment tax for projects classified as ultra mega projects and super mega projects for the first 5 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020	58
Annexure: 14	Format for sanction order of reimbursement of entertainment tax for projects classified as ultra mega projects and super mega projects for the first 5 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020	61
Annexure: 15	Application for luxury tax exemption upto 10 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020 (applicable for home stays, yatri niwas, youth hostels or dormitories)	63
Annexure: 16	Format for sanction order of luxury tax exemption upto 10 years from the date of commencement of operations	66

	under Karnataka Tourism Policy 2015 – 2020 (applicable for home stays, yatri niwas, youth hostels or dormitories)	
Annexure: 17	Application for exemption on motor vehicle tax during the Karnataka Tourism Policy period 2015 – 2020	68
Annexure: 18	Format for sanction order of exemption on motor vehicle tax under Karnataka Tourism Policy 2015 – 2020	71
Annexure: 19	Application form for sanction of investment subsidy for developing tourism infrastructure and products under Karnataka Tourism Policy 2015 – 2020	73
Annexure: 20	Format for sanction order of investment subsidy for developing tourism infrastructure and products under Karnataka Tourism Policy 2015 – 2020	78
Annexure: 21	Application form for sanction of grant for developing tourism related soft activities under Karnataka tourism policy 2015 – 2020	80
Annexure: 22	Format for sanction order of grant for developing tourism related soft activities under Karnataka tourism policy 2015 – 2020	85
Annexure: 23	Format for certificate from a chartered accountant (in case of own finance) certifying the eligible project cost for availing the incentives under the Karnataka Tourism Policy 2015 – 2020	87
Annexure: 24	Format for certificate from a scheduled commercial bank/ financial institution (in case of availing loan) certifying the eligible project cost for availing the incentives under the Karnataka Tourism Policy 2015 – 2020	90

1. Introduction

Tourism is currently the largest and fastest growing industry in the world. The industry has emerged as one of the leading sectors that have enhanced the contribution to Karnataka's economy. Karnataka has been witnessing a tremendous influx of international and domestic tourists that has added to foreign exchange earnings. Therefore, increased demand for accommodation coupled with need for elevated authentic experience has led to gaining more importance.

Department of Tourism (DoT), Government of Karnataka (GoK) is undertaking various initiatives to promote tourism sector and facilitate private investment in the sector. One of the major initiatives is launching the Karnataka Tourism Policy 2015-20 (Policy), a very forward looking policy to assist and encourage tourism development in the state. The Policy focuses on developing tourism projects and tourism related services by facilitating the private sector and local entrepreneurs through availing various attractive incentives and concessions. This requires a set of comprehensive procedure for the implementation of the policy. This document lays down the procedure, requirement and the formats for applying for a particular incentive.

The Tourism Policy 2015 – 2020 has been approved by GO PraE 81 PraVaYo 2014, Bangalore dated 26th March 2015 and has come into force from the date of issue of enabling Government order. The policy will be in operation for five years or as revised by the Government. The earlier Tourism Policy 2009 – 2014 which was stated to be in force till 19 – 10 – 2014 vide order no. KaSamVaPra 231 PraVaYo 2007, Bangalore dated 20th October 2009, has ceased to have effect. However, entities which have been sanctioned and have partly availed the incentives and concessions under earlier policy shall continue to enjoy those benefits as per sanctioned orders.

2. Approval of Tourism Project under Karnataka Tourism Policy 2015 – 2020

I. Procedure:

- a) Depending upon the project investment category, the applicant (tourism entity) shall apply to the Director of Tourism (projects having above 15 crore of investment) or the Member Secretary of District Tourism Committee (DTC) as constituted under the Karnataka Tourism Policy 2015 – 2020 (Annexure-4 of Policy) seeking approval of the tourism project.
- b) On receipt of the application, the DoT or DTC will assign a Unique Project Number across the counter/ within 24 hours through email.
- c) The application will be processed and the details provided will be verified by DoT/ DTC.
- d) The member secretary of DTC/ DoT will place the proposal before the District Tourism Committee (DTC)/ Empowered Committee (EC)/State High Level Clearance Committee (SHLCC) as the case may be.
- e) After approval of proposal by the District Tourism Committee (DTC)/ Empowered Committee (EC)/State High Level Clearance Committee, the Director of Tourism/ Member Secretary of DTC will issue the approval order, as the case may be.
- f) For sanction of all the incentives pertaining to reimbursements, subsidies, grants and loans, Member Secretary of DTC will send the proposals to Director DoT with due recommendation. The Director, Department of Tourism will place the proposals received from DTC and proposal with DoT before the committee headed by ACS/ PS Tourism.
- g) The approval will ensure a commitment by the department to help the tourism project entity throughout the project. However, the tourism project entity will have to comply with all applicable laws and rules.

II. Documents to be submitted for project approval

- i. Project Report detailing out the Project facilities and plan for development.
The Project Report shall also provide estimates of the Project prepared by a registered engineering firm, having at least 3 years experience in undertaking civil construction works.

- ii. Supporting document for proof of Eligible Entity¹.
- iii. Duly filled in application form for project approval as mentioned in Annexure -1 of the procedure.
- iv. Copy of the Project Report duly signed by the project entity.
- v. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ other documents as applicable.
- vi. Copy of land documents/ records if land is already in possession.
- vii. Details of existing investment in case of an extension.

¹ A company should furnish certificate of incorporation, memorandum of association and article of association as proof of identity.

A registered partnership firm should furnish income tax returns for the last two financial years or registration certificate under the registrar of firms or the partnership deed executed between the partners as proof of identity.

A Sole Proprietorship firm should furnish either the Sales/VAT/Service tax or IT returns for the last two financial years as proof of identity.

3. Procedure of availing Concessions and incentives

I. Concessions

A. Exemption on Stamp Duty

Stamp duty to be paid in respect of (i) loan agreements, credit deeds, mortgage and hypothecation deeds executed for availing loans from State Government including VAT loan from State Financial Corporation, National Level Financial Institutions, Commercial Banks, RRBs, Co-operational Banks, KVIB / KVIC, Karnataka State SC/ST Development Corporation, Karnataka State Minority Development Corporation and other institutions which may be notified by the Government from time to time for the initial period of five years only and (ii) for lease deeds, lease-cum-sale and absolute sale deeds executed in respect of Tourism Projects shall be exempted as mentioned in the Karnataka Tourism Policy 2015 – 2020.

I. Procedure:

- i. Once the project gets approved, the entity claiming exemption on stamp duty under Karnataka Tourism Policy 2015 – 2020, shall apply along with the following supporting documents to the Member Secretary of DTC (in case the project investment is upto 15 crores) or Director of Tourism (in case the investment is above 15 crores) as per the Policy.
- ii. The eligible entities shall apply online through e – portal of DoT along with the required document as per the checklist mentioned below. Till the time the e – portal is ready and operational, hard copy of the application along with the required documents (as per following checklist) shall be submitted to the Member Secretary of DTC or Director of Tourism as the case may be.
- iii. The Director of Tourism/ Member Secretary of the DTC will verify the documents submitted.
- iv. On verification of the documents, if it is in compliance with the policy and the notification² issued by revenue department, the Director/ the Member Secretary will issue the stamp duty exemption certificate.

II. Documents to be submitted (Checklist)

The documents to be furnished by the entity for claiming stamp duty exemption are given below:

² Exemption on stamp duty will be processed once the notification is issued by the Revenue Department.

- i. Duly filled in prescribed application form as mentioned in **Annexure – 3** in the procedure.
- ii. Attested copy of the project report duly signed by the project entity/ proponent.
- iii. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ other documents as applicable.
- iv. Attested copy of the approval of the project.
- v. Attested copy of land allotment order or possession certificate.
- vi. Attested copy of lease deed or lease – cum – sale deed.
- vii. Attested copy of approval order or permission obtained from revenue department under section 109 of KLR Act for purchase of land if required.

B. Concessional Registration Charges

For all loan documents and sale deeds as specified under the head “Exemption on Stamp Duty” above, the registration charges shall be at a concessional rate of Re.1 per Rs.1000.

I. Procedure:

- i. Once the project gets approved, the entity claiming concession on registration charges under Karnataka Tourism Policy 2015 – 2020, shall apply along with the following supporting documents before the Member Secretary of DTC or Director of Tourism as per Policy as the case may be.
- ii. The eligible entities shall apply online through e – portal of DoT along with the required document as per the checklist mentioned below. Till the time the e – portal is ready and operational, hard copy of the application along with the required documents (as per following checklist) shall be submitted to the concerned statutory bodies as mentioned in the policy.
- iii. The Director of Tourism/ Member Secretary of the DTC will verify the documents submitted.
- iv. On verification of the documents, if it is in compliance with the policy and the notification³ issued by revenue department, the Director/ the Member Secretary will issue the concession of registration charges certificate for the concerned project entity.

II. Documents to be submitted (Checklist)

The documents to be furnished by the entity for claiming concession on registration charges are given below:

³ Exemption on stamp duty will be processed once the notification is issued by the Revenue Department.

- i. Duly filled in prescribed application form as mentioned in **Annexure – 3** of the procedure.
- ii. Attested copy of the project report duly signed by the project entity/ proponent.
- iii. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ Other documents as applicable.
- iv. Attested copy of the approval of the project.
- v. Attested copy of land allotment order or possession certificate.
- vi. Attested copy of lease deed or lease – cum – sale deed.
- vii. Attested copy of approval order or permission obtained from revenue department under section 109 of KLR Act for purchase of land if required.

C. Reimbursement of Land Conversion Fee

The payment of land conversion fee for converting the land from agriculture use to non-agricultural use for development of Tourism Projects shall be reimbursed as mentioned in Karnataka Tourism Policy 2015 – 2020.

I. Procedure:

- i. Once the project is approved, the entity claiming reimbursement on land conversion fee under the Policy shall apply before the Director of Tourism or Member Secretary of DTC as the case may be (depending upon the investment of the projects) along with the following supporting document.
- ii. The Director of Tourism/ Member Secretary of DTC will verify the documents.
- iii. The Director of Tourism/ Member Secretary of DTC will seek for confirmation from the Revenue Department of payment of the amount claimed to be paid by the project entity as land conversion fee to the revenue department.
- iv. The revenue department will certify the amount paid as land conversion fee by the project entity/ proponent.
- v. The Member Secretary of DTC will send the proposal for sanction to Director Tourism.
- vi. Based on the certification by Revenue Department and on verification of the documents and details provided, if it is found to be in compliance with the Policy and notification⁴ issued by the revenue department, the Director of Tourism will place it before the sanctioning committee headed by ACS/ PS Tourism.
- vii. On approval of the reimbursement, the Director of Tourism will issue a cheque to the concerned tourism project entity/ proponent.

⁴ The reimbursement of land conversion fee will be processed once the notification from the revenue department is issued.

II. Documents to be submitted (Checklist)

Documents to be submitted include:

- i. Duly filled in prescribed application form as mentioned in **Annexure – 6** of the procedure.
- ii. Attested copy of the approval of the tourism project.
- iii. Copy of title Deed of the land / Record of Rights, Tenancy and Crops (RTC) document.
- iv. Copy of land conversion order issued by Revenue Department
- v. Copy of the receipt from the statutory authority showing the payment of the land conversion fees.
- vi. Copy of approved building plan if any.
- vii. Copy of Project Report duly signed by the project entity/ proponent.
- viii. Copy of layout map showing the land utilization.
- ix. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ other documents as applicable.

D. Interest free loan

For Mega Projects, Ultra Mega Projects and Super Mega Projects, loan to the extent of 100% of Value Added Tax⁵ shall be sanctioned as interest free loan from the date of commencement of commercial operations. The interest subsidy is limited to either the period of the loan or loan limit whichever is reached earlier and no carry forward is permitted as mentioned in the Policy.

I. Procedure:

- i. The entity claiming interest free loan under the Policy shall apply before the Director of Tourism or Member Secretary of DTC (depending upon the investment of the project) as the case may be along with the following supporting documents.
- ii. The Director of Tourism/ Member Secretary of DTC will verify the documents and the amount claimed to be paid as VAT to the commercial taxes department.
- iii. The commercial taxes department will certify the amount paid as net VAT.
- iv. The Member Secretary of DTC will send the proposal for sanction to Director Tourism.

⁵ VAT is applicable only until such time GST comes into effect. A fresh notification in this regard would be issued based on the GST notification of Government of India for the states.

- v. Based on this certificate and the verification of documents, the Director of Tourism will place it before the sanctioning committee headed by ACS/ PS Tourism.
- vi. On approval, the Director will issue a cheque sanctioning the interest free loan to the project entity.
- vii. The Director of Tourism will also maintain an industry – wise ledger in which they will record the disbursement of the amount to each entity in each financial year.

II. Documents to be submitted (Checklist):

The following documents need to be submitted by the project entity for interest free loan:

- i. Duly filled in prescribed application form as mentioned in **Annexure – 8** of the procedure.
- ii. Attested copy of the approval of the tourism project.
- iii. Copy of Project Report duly signed by the project entity/ proponent.
- iv. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ other documents as applicable.
- v. VAT registration copy issued by the Commercial Tax Department.
- vi. The receipt of payment of net VAT to the commercial taxes department.

E. Exemption on entry Tax

Entry tax on plant & machinery and capital goods for development of Tourism Projects shall be 100% exempted for an initial period of 3 years from the date of commencement of project implementation. Wherever applicable, on raw materials, inputs, component parts & consumables (excluding petroleum products) for a period of 5 years from the date of commencement of commercial production.

In the case of Mega Projects, entry tax on plant & machinery and capital goods for development of Tourism Projects shall be 100% exempted for an initial period of 5 years from the date of commencement of project implementation.

- This exemption shall be available on the entry of:
 - i. On the entry of plant and machinery and capital goods for use into a local area caused by dealer which is a new tourism unit for a period of three years from the date of commencement of this project implementation.
 - ii. On the entry of any goods for use as raw materials, inputs, component parts and consumables (excluding petroleum products) into a local area caused by a dealer which is a new tourism unit for a period of five years from the date of commencement of commercial production; and
 - iii. On the entry of plant and machinery and capital goods for use into a local area caused by a dealer which is a mega project and a tourism unit for a

period of five years from the date of commencement of its project implementation.

I. Procedure:

- i. Once the project is approved, the entity claiming exemption on entry tax under the Policy shall apply and produce the following supporting document before the Director of Tourism or Member Secretary of DTC (depending upon the project investment) as the case may be.
- ii. The eligible entities shall apply online through e – portal of DoT along with the required document as per the checklist mentioned below. Till the e – portal is ready and operational, hard copy of the application along with the required documents (as per following checklist) shall be submitted to the Director of Tourism or Member Secretary of DTC.
- iii. On verification of documents and details submitted by the entity, the Director of Tourism or Member Secretary of DTC will issue the entry tax exemption certificate to the entity in accordance with Finance department's notification no. FD 3 CET 2015, Bangalore, dated 09 – 06 – 2015 and in the prescribed format as mentioned in **Annexure – 12** of the procedure.
- iv. The entity claiming entry tax exemption under this notification shall produce the following documents before the jurisdictional local VAT office at the time of filing first monthly or quarterly statement on Karnataka Tax on Entry Goods Rules 1979;
 - a) In case of a new tourism unit, a certificate in original issued by the Member Secretary of District Tourism Committee or Director of Tourism.
 - b) In case the entity is registered as such;
 - i. The unit promoted by such category of entrepreneur as specified in the Government Order No TD81TTT2014 dated 26th March, 2015
 - ii. Copy of document showing the value of land assets in terms of land, building and plant and machinery and such other equipments which are directly related to operation purpose on the date of commencement of the commercial operation
 - iii. Copy of document showing that no part of its fixed assets other than land and building is old/ used/ second hand, with the exception of those imported from outside the country.
 - iv. Copy of the documents showing the date on which investment and fixed assets had taken place.
 - v. Copy of completion certificate showing the date of commencement and completion of project implementation of the product.

- vi. Copy of the first bill showing the date of commencement of commercial operation.
 - vii. The proof of eligibility for exemption from payment of entry tax as per the Government Order No. TD81TTT2014 dated 26th March, 2015
 - viii. The investment in the unit does not take place as per the approved programme of investment, the unit shall be liable to pay tax exempted vide GO No. FD3CET2015, Bangalore, Dated 09 – 06 – 2015 together with interest at 2.5% per month and
 - ix. The assessing authority shall be at liberty to verify and determine the eligibility of any certificates or claims relating to tax concession vide GO No. FD3CET2015, Bangalore, Dated 09 – 06 – 2015 in exercise of its statutory authority.
- c) In case of an existing product making additional investment in expansion, diversification or modernization, a certificate in original issued by the Commissioner of Commercial Taxes, Gandhinagar, Finance Department in original shall be furnished at the time of filing of first monthly or quarterly statement under the Karnataka Tax on Entry of Goods Rules 1979, after the commencement of expansion or diversification or modernization programme certifying the quantum of investment in fixed assets made for creating new assets under expansion or diversification or modernization programme and that the investment in expansion or diversification or modernization has been made on or after 26th March, 2015 and that the unit satisfies the definition of expansion or diversification or modernization and it is eligible for entry tax exemption under the Government Order No. TD81TTT2014 dated 26th March 2015.

II. Documents to be submitted (Checklist)

- i. Duly filled in prescribed application form as mentioned in **Annexure-10 or 11** (as applicable) in the procedure.
- ii. Attested copy of the project approval from the Director of Tourism/ Member Secretary of DTC.
- iii. Copy of 1st purchase order placed for machinery.
- iv. Copy of project report duly signed by the entity/ proponent.
- v. Copy of land documents/ records.
- vi. Term loan sanction order by Bank/ Financial Institution if applicable.
- vii. CA certificate/ Financial Institution Certificate in the prescribed format as mentioned in **Annexure – 23 or 24** (as applicable) of the procedure.
- viii. VAT registration copy issued by the Commercial Tax Department.
- ix. Attested copy of the partnership deed/ Memorandum and Articles of Association/ Bye – laws/ other documents as applicable.
- x. List and value of Plant and Machineries and other equipments, required for implementation of the project for which entry tax is claimed.

- xi. Detail statement of annual requirement of raw materials/ inputs/ components and consumables for which entry tax is claimed.

F. Reimbursement of Entertainment tax

The payment of Entertainment Tax by Entertainment Parks that are classified as Ultra Mega Projects and Super Mega Projects shall be reimbursed for the first 5 years from the date of commencement of operations of such Entertainment Parks.

I. Procedure

- i. Once the project is approved, the entity claiming reimbursement of entertainment tax shall apply to the Director of tourism with following supporting document.
- ii. The Director of Tourism will seek for confirmation of the amount claimed to be paid as entertainment tax by the project entity to the commercial taxes department.
- iii. The amount paid as entertainment tax, will be certified by the commercial taxes department.
- iv. The Member Secretary of DTC will send the proposal for sanction to Director Tourism.
- v. Based on the above mentioned certification and on verification of the other documents submitted, if it is in compliance with the Policy and the notification issued by finance department, the Director of Tourism will place it before the sanctioning committee headed by ACS/ PS Tourism.
- vi. On approval, the Director of Tourism will issue a cheque to the concerned tourism project entity reimbursing the amount paid by him in the previous financial year.

II. Documents to be submitted (Checklist)

- i. An application to the Director of Tourism in the prescribed format as mentioned in **Annexure – 13** of the procedure for availing the entertainment tax.
- ii. Attested copy of the project approval from the Director of Tourism.
- iii. Copy of completion certificate as a proof of the date of commencement and completion of project implementation.
- iv. The first bill as a proof of the date of commencement of commercial operation.
- v. Receipt of payment of entertainment tax to the state commercial taxes department.

G. Exemption on luxury Tax

On actual room charges of Rs. 5000 or below per day, no luxury tax would be payable for upto 10 years from the date of commencement of operations. This

exemption of payment of luxury tax applies to rooms in homestays, yatri niwas, youth hostels / dormitories.

As per Government Order No. FD 01 CLT 2015, the following explanations should be read along with the policy to avail exemption on Luxury Tax:

Explanation I: for the purpose of this notification a 'Home stays, Yatri Niwas, Youth Hostel/ dormitories means a New Tourism Unit recognised by the Director of Tourism, Government of Karnataka as a 'New Tourism Unit' eligible for the concessions under G.O. No. TD 81 TTT 2014, Bangalore Dated 26th March 2015.

Explanation II: the provisions of this notification shall not be applicable to:

- i. The units⁶ whose investments are for expansion, modernization and diversification of an existing tourism unit or to an unit established in a different name after the closure of another unit, which existed prior to 1st June 1997.
- ii. The unit which ceases to be a tourism unit from the date of it ceasing to be so and
- iii. The charges for lodging on which tax is collected by the eligible units under the provisions of Karnataka Tax on Luxuries Act 1979.

I. Procedure

- i. A new tourism unit claiming tax exemption under this notification shall apply to the Director of Tourism or Member Secretary of DTC as the case may be with the original certificate issued by the Director of Tourism, Government of Karnataka certifying,
 - a. That the unit is registered by the Director of Tourism
 - b. That the unit is eligible for the exemption from payment of luxury tax in terms of Government Order No. TD 81 TTT 2014, Bangalore, dated 26/03/2015
 - c. The date of commencement of the tourism services by the unit; and
 - d. That during each accounting year during the period in which it is eligible for the concession, the unit was an eligible tourism unit and that where it ceased to be so, that date from which it ceased to be so.
- ii. In the first year of claim of exemption under this notification, the certificate specified in clause a and d above shall be produced by the eligible tourism unit within three months from the date of commencement of tourism services, or the date of this notification, whichever is later.

In each of the subsequent years for which exemption is claimed under this notification, the eligible tourism unit shall produce before the Assessing Authority a certificate from the Director of Tourism, Government of Karnataka, the unit continued to be a recognized unit for the purpose of exemption under

⁶ Tourism unit should be read as tourism entity.

this notification, within one month from the commencement of the concerned year or date of ceasing of the period of eligibility whichever is applicable.

Provided that the Luxury Tax officer may for sufficient reasons entertain certificates produced after the aforesaid periods specified in clauses ii and iii mentioned above.

- iii. The registering authority or any other Authority duly authorized by the Commissioner of Commercial Taxes under the provisions of the Karnataka Tax on Luxuries Act 1979, shall verify the correctness of room rental upto Rs 5000/- claimed as exemption in terms of the Government Order No. TD 81 TTT 2014 dated 20th March 2015 periodically. The said authorities shall also verify and examine the correctness of payment of luxury tax in excess of the room rentals of Rs 5000/- per day.

II. Documents to be submitted (Checklist)

- i. An application to the Director of Tourism or Member Secretary of DTC for luxury tax exemption in the prescribed format mentioned in **Annexure – 15** of the procedure for availing the luxury tax.
- ii. The Approval Certificate of the homestays, Yatri Niwas, Youth Hostel and Dormitory issued by DoT.
- iii. Completion certificate as the proof of date of commencement and completion of project implementation of the product.
- iv. First sale bill as a proof of date of commencement of commercial operation of homestays, Yatri Niwas, Youth Hostel and Dormitory.
- v. Copy of the Luxury Tax certificate registered with the Commercial Tax Department.

H. Exemption on motor vehicle tax

During the policy period 2015-2020, new vehicles purchased by tourism project proponents in Karnataka, for carrying out tourism related activities shall be exempted from payment of Motor Vehicle Tax (pro rata to the life time tax applicable for the category of vehicle as per The Karnataka Motor Vehicles Taxation Act, 1957).

The above said exemption is valid only:

- During the policy period 2015-2020,
- For tour operators registered with the Department of Tourism, Government of Karnataka, and
- On purchase of a maximum of 5 vehicles per tour operator per year.

I. Procedure:

- i. The tourism project proponents claiming exemption on motor vehicle tax shall apply to the Director of Tourism with the following supporting documents and the exemption will be available to the first 100 tour operators limited to 500

vehicles as per the notification SARIE 75 SAEPA 2015 Bangalore, dated 23 – 06 – 15.

- a) Exemption will be only for Tourism promoters.
 - b) The tourism promoter has to be registered with Department of Tourism.
 - c) The tourism promoter has to purchase minimum 5 vehicles for tourism activity.
 - d) Incentive will be extended only for 500 vehicles during the policy period of 2015 – 2020.
 - e) The vehicles should be registered or should possess a permit as per section 74 of Motor Vehicle Act 1988.
 - f) The tourism promoter should have an agreement with Department of Tourism that the vehicle will be used only for tourism related activities.
 - g) As soon as the lease period is over, the promoter has to report to the Regional Transport Officer.
 - h) In case the vehicle is used for any other activity other than tourism related activities and the promoter does not adhere to the rules of the Department of Tourism, the incentive will be withdrawn immediately.
 - i) The Department of Tourism has to identify these motor vehicles and recommend the same to the Commissioner of Transport. The Commissioner will take the necessary actions to exempt the tax.
- ii. The Director of Tourism will verify the documents submitted by the project entity along with the application.
 - iii. On verification, if all the documents are found to be in compliance with the Policy and the notification issued by the Transport Department, the Director of Tourism will issue the exemption of Motor Vehicle Tax.

II. Documents to be submitted (Checklist)

The following documents have to be submitted:

- i. An application to the Director of Tourism in the prescribed format as mentioned in **Annexure – 17** of the procedure for project approval and claiming subsidy and incentives under Karnataka Tourism Policy 2015 – 2020 for availing motor vehicle tax exemption.
- ii. Proof of Registration⁷ of the project entity as well as the vehicle with DoT.
- iii. Copy of the agreement with DoT that the motor vehicle will only be used for Tourism.
- iv. Self-attested copy of Purchase Invoice (maximum upto 5 vehicles) as a proof of the date of purchase

⁷ Registration should be read as approval from Department of Tourism.

II. Investment subsidies

The Government is committed to improving the tourism industry in the State by adopting an inclusive and balanced regional development approach. Investment subsidies to encourage participation of private sector and local entrepreneurs have been structured, based on the classification of talukas, nature of Tourism Projects to be developed and type of Eligible Entities. The decision of the Department of Tourism in this regard is final and binding on the parties.

Further, Tourism Projects have been classified into the following categories (A or B) for availing investment subsidies:

A. Tourism infrastructure and products

I. Procedures

- i. The tourism project proponents claiming investment subsidy for tourism infrastructure and products shall apply (in the format provided in **Annexure-19** of the procedure) to the Director of Tourism or the Member Secretary of DTC as the case may be as per the checklist.
- ii. The Director of Tourism or the Member Secretary will verify all the details and documents submitted by the project entity/proponent.
- iii. The certification of eligible project cost from a Chartered Accountant or a Financial Institution will be approved by DoT or DTC as the case may be.
- iv. On verification, if the details are found to be in compliance with the Policy, the Director of Tourism will place it before the sanctioning committee headed by ACS/ PS Tourisms.

II. Documents to be submitted (Checklist)

For sanction of investment subsidies

- i. Title Deed of the land / Record of Rights, Tenancy and Crops (RTC) document (where land is in possession of the Eligible Entity).
- ii. Original Plan approved by the Gram Panchayat / Municipality / Corporation / Town & Country Planning Department / Local Planning Authority.
- iii. Supporting documents as proof of compliance for project specific conditions set out in the Guidelines issued by the Department of Tourism.
- iv. Certificate from a Chartered Accountant (in case of own finance) or from a Scheduled Commercial Bank / Financial Institution (in case of availing loan), certifying the Eligible Project Cost.
- v. Documentation certifying that the Project is operational and providing services to tourists, such as No Dues Certificate (NDC) from Department of Commercial Taxes, Electricity Bill from the ESCOM concerned, employment details (disaggregated by Kannadigas and non-Kannadigas), etc.
- vi. Occupancy / Completion Certificate obtained from the Gram Panchayat / Municipality / Corporation.

B. Tourism related soft activities

Tourism related soft activities shall mean and include;

- i. ICT (Information and Communication Technologies) initiatives shall mean those technology based systems/ applications, especially internet based and mobile applications, audio guides, developed for promoting tourism in the state and enriching tourist experience.
- ii. Skill development courses for conducting heritage walks & nature trails; training for guides & tour operators; specialised training programs in areas such as culinary skills, hotel management.
- iii. Event based tourism such as art, craft and culture programmes in tourist destinations, organised by not-for-profit organisations and open for general public. Such events shall promote experiential tourism to visitors and promote longer duration of stay.
- iv. Film induced tourism – Film shootings at tourist destinations mentioned in Annexure 3 of the Policy provided that due measures are taken to protect the natural environment of the tourism destination and promote the destinations' locale art, craft and culture.

I. Procedure

- i. Once the Project is approved, the entity claiming the grant has to apply (in the format provided in **Annexure – 21** of the Procedures) for availing the grant for Tourism related Soft Activities along with the following documents before the Director of Tourism to seek approval for the project.
- ii. Director of Tourism will verify the documents submitted and sanction the grants in compliance with the Policy and the Government Order.

II. Documents to be submitted (Checklist)

For obtaining approvals

- i. Concept Plan detailing out the methodology and description of the skill development course/ event for which grants are being sought.
- ii. Supporting documents for proof of Eligible Entity⁸

For sanction of grants

⁸ A company should furnish certificate of incorporation, memorandum of association and article of association as proof of identity.

A registered partnership firm should furnish income tax returns for the last two financial years or registration certificate under the registrar of firms or the partnership deed executed between the partners as proof of identity.

A Sole Proprietorship firm should furnish either the Sales/VAT/Service tax or IT returns for the last two financial years as proof of identity.

- i. Documentation certifying that the initiative has been undertaken and /or providing services to tourists.

III. Other conditions for sanction of grants

Upto a maximum of Rs. 25 lakhs, subject to due diligence and necessary approvals required by the Department of Tourism and other agencies concerned.

All sanction of grants for soft services will be done only through Director of Tourism and will not be sanctioned by District Level Committee.

All the incentives, concessions and subsidies explicitly mentioned in this order, should be read with Karnataka Tourism Policy 2015 – 2020 and procedure.

4. Formats for application and sanction order to avail the incentives and subsidies

Annexure – 01: Application for approval of tourism projects under Karnataka Tourism Policy 2015 – 2020

Passport size photo of applicant to be affixed

Unique Project Number:

(To be provided by the tourism office)

1. Name of the Project:
2. Category of the tourism product or services applied for:
3. Name of the owner/promoter:
(With a note on their background)
4. Father's Name:
5. Age:
6. Postal address:
7. Contact Number:
(tel. No., Fax, email)
8. Location of the project along with full address :
(Location plan to be included)
9. Whether the entity/ project belong to any special category of entrepreneur i.e; woman/ SC/ ST/ differently abled:
10. Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):
11. Details of partners if it is a partnership firm:

Sl.No.	Name	Designation	Educational Qualification	Shareholding percentage
1.				
2.				
3.				

Sl.No.	Name	Designation	Educational Qualification	Shareholding percentage
4.				
5.				

12. Date on which the project is proposed to start construction:

13. Estimated duration of development of the project:

14. Date on which the project is proposed to be operational:

15. Details of the proposed building

- a. Building No./Ward No. of local body :
- b. Name of the local body:
- c. Name of the Gram Panchayat, Block, Tehsil, District
- d. Plinth area (floor-wise):
(Site plan and floor plan(s), elevations & photographs of the building to be enclosed)
- e. Location Plan showing access to the project site from the main approach road
- f. Proof of ownership of the house/property
- g. Accreditation if any:

16. Details of location

- a. Area of the plot:
- b. Survey number :
- c. Ward No.:
- d. Village, Taluk and District:
 - a. Distance from nearest town (w.r.t. village):
 - b. Distance from nearest railway station (w.r.t. village):
 - c. Distance from nearest airport (w.r.t. village):
 - d. Distance from nearest bus stand
 - e. Distance from nearest shopping center
 - f. Distance from nearest Hospital/Dispensary

17. Nearest tourist spot (please describe the tourist attractions nearby):

18. Details of facilities

a. Facilities offered to tourists

Sl.No.	Facilities for the tourists	Capacity of the facility
1.		
2.		
3.		
4.		
5.		

19. Please specify the project cost:

20. Means of finance:

21. Approval No.

(If approved earlier, attach a copy of the earlier Certificate of Approval issued by DoT)

22. Copy of the documents enclosed along with the Application

Sl.No.	Documents enclosed
1.	
2.	
3.	
4.	
5.	

23. Eco –friendly facilities undertaken in the tourism unit:

24. Undertaking:

Declaration by the applicant:

I, (full name) S/o Managing Director/
 Director/ Proprietor/ Partner of M/s

..... (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

I have read and understood all the terms and conditions mentioned in the Karnataka Tourism Policy 2015 – 2020 and hereby agree to abide by them. I further confirm that I shall abide by the same and such other conditions as may be laid down time to time by the Department of Tourism for the approval of tourism projects under Karnataka Tourism Policy 2015 – 2020.

Signature:

Place:

Date:

Note:

1. Submit the application form along with the relevant documents and the project report to the Director of Tourism or the Member Secretary of DTC.
2. After inspection of all the documents and related details, the Director of Tourism will place the project before the sanctioning committee headed by ACS/ PS Tourism for approval.
3. After inspection of all the documents and related details, the Member Secretary of DTC will forward the project approval application to the Director of Tourism. The Director of Tourism will place the project before the sanctioning committee headed by ACS/ PS Tourism for approval.

**Annexure – 02: Format for approval of tourism projects under Karnataka
Tourism Policy 2015 – 2020**

No.

Office of the

Dated:.....

APPROVAL ORDER

Subject: Issue of project being approved

Reference:

1. Govt. Order No..... dated:

2. Unique Project Number dated

M/s.....represented by
Sri/ Smt. is a
*proprietorship firm/ partnership firm/ Trust/ Society/ Company (under section
25 of the companies act/ section 8 as per the new companies act). It is a
proposed new/ expansion tourism project providing tourism *product/ soft
services related to tourism industry.

As per Government. No.
dated the project is proposed to be situated in category
..... of *Hyderabad Karnataka Area/ Most Backward/ More Backward/
Backward/ Not Backward area. The project is defined as a *Super Mega
project/ Ultra Mega project/ Mega project/ tourism project with less than Rs. 100
Cr investment.

The entity has been allotted *land/ plot/ shed to the extent of
acres in taluka for developing
..... project serving the tourism industry.

The project proposal is approved for developing
..... project as per
Karnataka Tourism Policy 2015 – 2020.

The necessary clearances, NOC and other approvals may be obtained as
required by the law before and after commencing the projects to claim eligible
incentives and concessions. This approval is valid for two yeras for all project and
three years in case of Super Mega and Ultra Mega projects.

If found that the approval has been obtained by furnishing incomplete or false documentation, this approval gets cancelled automatically.

This approval does not guarantee the incentive and concession unless the project adhere to the procedures issued by Government from time to time.

Director of Tourism/
Member Secretary of District Tourism Committee

To,

M/s

Copy to,

1. Sub Registrar, taluka and
..... district
2.
3. Office copy

*Strike out whichever is not applicable

Annexure – 03: application for stamp duty exemption and concessional registration charges under Karnataka Tourism Policy 2015 – 2020

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. no. 3):	
6.	Whether the entity/ project belong to any special category of entrepreneur i.e; Woman/ SC/ ST/ Differently abled entrepreneur/Others:	
7.	Category of Project location (as per tourism policy 2015 – 20 annexure – 1):	
8.	Project Typology (please specify the type of the tourism as per Tourism Policy 2015 – 2020):	
9.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur):	
10.	Tourism project approval details:	

Sl. No.	Particulars	Details
	i. Unique Project No:	
	ii. Date of issue of approval:	
	Details of land allotted/ purchased and cost of land if any:	
11.	i. Name of the entity/ Individual to whom the land was allotted:	
	ii. In case of purchase (mention whether sanction 109 or already converted land)	
	iii. Any other (Please specify with details):	
12.	Cost of the project:	
	Detail of Term Loan Sanctioned if any	
13.	i. Name of the bank or the financial institution and name of the branch:	
	ii. Amount of term loan sanctioned:	
	iii. Date of term loan sanctioned:	
	iv. Tenure:	
14.	Is this a New project or expansion project?	
15.	In case it is a expansion project,	
	i. Date of Commencement of commercial operation of the tourism project (this should match with the supporting	

Sl. No.	Particulars	Details
	document):	
	ii. Existing number of rooms of the project:	
	iii. Proposed number of double rooms under expansion:	
16.	Please specify any other relevant information:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/
Proprietor/ Partner of M/s

.....

.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place:

Signature (s)

Date:

Name and Designation of the authorised signatory

(With seal of the company/firm)

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The Application should be filled in accordance with the notification issued for this purpose.

Annexure – 04: Format for issue of stamp duty exemption and concessional registration charges (for land documents) under Karnataka Tourism Policy 2015 – 2020

No: Office of the
Dated:.....

SANCTION ORDER

Subject: Issue of Stamp Duty Exemption and Concessional Registration charges certificate to M/sreg.

Reference:

1. Govt. Order No. dated:
2. Revenue Dept. Notification No.dated:
3. Application of M/s
4. Unique Project Number dated:

This is to certify that:

1. The project is a proposed new/ expansion tourism project obtaining project approval vide unique project no.dated
The project will be developed by M/s, represented by Sri. , a *proprietor/ partner/ managing director/ director.
2. As per Government Order No. dated the project is proposed to be situated in category of *Hyderabad Karnataka Area/ Most Backward/ More Backward/More Backward/ Not Backward area.
3. The entity has been allotted *land/ plot purchased to the extent of acres in taluka for developing product or infrastructure related to tourism industry having a capacity of serving persons at a time.

4. The entity is eligible for *100%/ 75%/ 50%⁹ stamp duty exemption and the registration charges are payable at a concessional rate of Re. 1 per Rs. 1000/- for all documents and sale deeds as specified in the policy 2015 – 2020.

Director of Tourism/ Member Secretary of DTC

To,

M/s

Copy to,

1. Sub Registrar taluka and
..... district
2.
3. Office copy

*Strike out whichever is not applicable

⁹ 100% exemption on stamp duty for development of tourism projects in FTD, HKR and talukas under category 1 and category 2
75% exemption on stamp duty for development of tourism projects in talukas classified under category 3
50% exemption on stamp duty for development of tourism projects in talukas classified under category 3

Annexure – 05: Format for issue of stamp duty exemption and concessional registration charges (for loan documents) under Karnataka Tourism Policy 2015 – 2020

No: Office of the
Dated:.....

SANCTION ORDER

Subject: Issue of Stamp Duty Exemption and Concessional Registration charges certificate to M/s reg.

Reference:

1. Govt. Order No.dated:
2. Revenue Dept. Notification No. dated:
3. Application of M/s
4. Unique Project Number..... dated:

This is to certify that:

1. The project is a proposed new/ expansion tourism project obtaining project approval vide unique project no.dated
The project will be developed by M/s, represented by Sri. , a *proprietor/ partner/ managing director/ director.
2. As per Government Order No. dated the project is proposed to be situated in category of *Hyderabad Karnataka Area/ Most Backward/ More Backward/ Backward/ Not Backward area.
3. The entity has been sanctioned (mention *term loan/ working capital loan) of Rs. by (mention *name of the bank/ financial institution) for developing of *tourism infrastructure/ tourism product or tourism related soft activities.
4. The entity is eligible for *100%/ 75%/ 50% stamp duty exemption and the registration charges payable at a concessional rate of Re. 1 per Rs. 1000/-

value on loan agreement and all other documents in respect of loan sanctioned as stated above.

Director of Tourism/ Member Secretary of DTC

To,

M/s

Copy to,

4. Sub Registrar taluka and
..... district

5.

6. Office copy

*Strike out whichever is not applicable

**Annexure – 06: Application for reimbursement of land conversion fee
under Karnataka Tourism Policy 2015 – 2020**

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. no. 3):	
6.	Whether the entity/ project belong to any special category of entrepreneur i.e; Woman/ SC/ ST/ Differently abled entrepreneur Others:	
7.	Category of Project location(as per tourism policy 2015–20 annexure– 1):	
8.	Project Typology (please specify the type of the tourism as per Tourism Policy 2015 – 2020):	
9.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
10.	Tourism project approval details:	

Sl. No.	Particulars	Details
	i. Unique Project No:	
	ii. Date of issue of approval:	
11.	Details of land allotted/ purchased/freehold and cost of land if any:	
	i. Name of the entity/ Individual to whom the land was allotted:	
	ii. Any other (Please specify with details):	
	iii. Area of the land (Sq. Yards):	
	iv. Value of land in Rupees:	
	v. Purchase Rate:	
	vi. Purchase Date:	
12.	Cost of the project:	
13.	Amount paid as Land Conversion fee to convert the land from agricultural use to non agricultural use for development of tourism projects:	
14.	Detail of Term Loan Sanctioned if any	
	i. Name of the bank or the financial institution and name of the branch:	
	ii. Amount of term loan sanctioned:	
	iii. Date of term loan sanctioned:	

Sl. No.	Particulars	Details
	iv. Tenure:	
15.	Is this a New project or expansion project?	
16.	In case it is a expansion project,	
	i. Date of Commencement of commercial operation of the tourism project (this should match with the supporting document):	
	ii. Existing number of rooms of the project:	
	iii. Proposed number of double rooms under expansion:	
17.	Please specify any other relevant information:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/
Proprietor/ Partner of M/s

.....
.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Annexure – 07: Format for sanction order of reimbursement on land conversion fee under Karnataka Tourism Policy 2015 – 2020

GOVERNMENT OF KARNATAKA

Department of Tourism

No: Office of the
Dated:.....

SANCTION ORDER

- Reference: 1. Govt. Order No. dated:
2. Revenue Dept. Land Conversion Order No
3. Application of M/s.
4. Unique Project Number dated:

M/s has made an application cited in reference (3 & 4) for grant of reimbursement of Land Conversion Fee paid for the conversion of acres of land which was in the name of Sri./ Smt. situated in survey no. of village, Taluk, district for establishment oftourism infrastructure/product. The entity has obtained project approval vide unique project no. dated. for this purpose.

The entity has paid the Land Conversion fees of Rs. in accordance with Land Conversion Order cited at reference (2) and submitted the copy of challan for having paid the conversion fees.

It is certified that the entity's requirement of land has been examined in detail and found that acres of land is essential for setting up the said product or services for tourism industry. It is eligible for reimbursement of payment of land conversion fee for converting the above land from agricultural to non – agricultural tourism purpose, in terms of Government Order No.

The project is located in category *HK/1/2/3/4 as per tourism policy 2015 – 2020. Accordingly, the entity is sanctioned Rs. (in figures and words) as

reimbursement of land conversion fee to the extent of *100%/ 75%¹⁰ of the fee paid to the Government.

Director of Tourism

To:

M/s

Copy to:

1.
2.
3. Office copy

*Strike out whichever is not applicable

¹⁰ 100% reimbursement on land conversion fee for tourism projects undertaken in FTD, HKR and Talukas classified in Categories 1 and 2.

75% reimbursement on land conversion fee for tourism projects undertaken in FTD, HKR and Talukas classified in Categories 3 and 4.

No reimbursement on land conversion fee for conversion of land located within the jurisdiction of Bruhat Bengaluru Mahanagara Palike (BBMP) and Bangalore Metropolitan Region Development Authority (BMRDA).

**Annexure – 08: Application for Interest free loan under Karnataka
tourism
policy 2015 – 2020**

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. no. 4):	
6.	VAT Registration Details:	
	i. Local VAT office address:	
	ii. VAT TIN No. and Date of Registration:	
7.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
8.	Project Typology (please specify whether it is a tourism infrastructure/ tourism product as per Karnataka Tourism Policy 2015 – 2020) with details:	
9.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/	

Sl. No.	Particulars	Details
	company/ entrepreneur/ any other):	
10.	Category of investment (please specify the investment in Rs. Cr. and mention whether it is a tourism project below 100 crores/ mega/ ultra mega/ super mega project):	
11.	Tourism project approval details:	
	i. Unique Project No:	
	ii. Date of issue of approval:	
12.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur/ Others:	
13.	Is this a New project or expansion project	
14.	Means of finance:	
	i. Promoter's equity:	
	ii. Institution's equity:	
	iii. Term loans:	
	iv. Seed capital/ risk capital:	
	v. Subsidy/ Grants:	
	vi. Others (Please Specify):	
	Total	
15.	Amount Paid as VAT (in Rs.):	
16.	Specify any other relevant details:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/

Proprietor/ Partner of M/s

.....

.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Signature (s)

Name and Designation

(With seal of the company/firm)

Place:

Date:

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

**Annexure – 09: Format for sanctioning interest free loan under
Karnataka Tourism Policy 2015 – 2020**

**GOVERNMENT OF KARNATAKA
Department of Tourism**

No: Office of the
Dated:

SANCTION ORDER

Subject: Interest Free loan to M/S

Reference:

1. Government Order Number: Dated
2. Application of M/s
3. Unique project number..... dated:

This is to certify that:

M/s has made an application cited in reference (2 & 3) for grant of interest free loan for tourism infrastructure/ product for serving the tourists. in survey no. of village, taluk, district.

The entity has obtained project approval vide unique project no. dated. for establishing the tourism infrastructure/ product. The project is defined as *Super Mega/ Ultra Mega/ Mega/ Tourism Project of less than 100 crores.

It is verified that the entity has paid Rs. (in figures and words) as VAT to the commercial taxes department. Thus the entity is hereby approved to be granted Rs. (in figures and words) as interest free loan for establishing

..... tourism infrastructure/ product to serve the tourists.

The certificate is issued as per Government order cited at reference above.

Director of Tourism

To

M/s

Copy to:

1.

2.

3. Office copy

*Strike out whichever is not applicable.

Annexure – 10: Application for entry tax exemption on purchase of plant and machinery and capital goods (for developing tourism projects) for an initial period of 3 years or 5 years (in case of mega projects) from the date of commencement of project implementation under Karnataka Tourism Policy 2015 – 2020

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. No. 4):	
6.	VAT Registration Details:	
	iii. Local VAT office address:	
	iv. VAT TIN No. and Date of Registration:	
7.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
8.	Project Typology (please specify whether it is a tourism infrastructure/ tourism product as per Karnataka Tourism Policy 2015 – 2020) with details:	

Sl. No.	Particulars	Details
9.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
10.	Category of investment (please specify the investment in Rs. Cr. And mention whether it is a tourism project below 100 crores/ mega/ ultra mega/ super mega project):	
11.	Tourism project approval details:	
	i. Unique Project No:	
	ii. Date of issue of approval:	
12.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur/ Others:	
13.	Date of first plant/ machinery/ capital goods purchase order:	
14.	Is this a New project or expansion project	
15.	In case it is an expansion project,	
	i. Date of Commencement of the tourism project:	
	ii. Constructed capacity of the existing project:	
	iii. Proposed capacity under expansion:	
	iv. Existing value of fixed assets	
	a. Land	

Sl. No.	Particulars	Details
	b. Building	
	c. Plant and Machinery	
	d. Number of cars/ vehicles bought for tourism related activities:	
	e. Other assets like electrification, installation etc.	
	Total	
16.	In case of a New project	
	i. Proposed date of commencement of tourism product or services:	
	ii. Proposed capacity of the product or services:	
	iii. Proposed value of fixed assets as per project report:	
	a. Land	
	b. Building	
	c. Plant and Machinery	
	d. Number of cars/ vehicles bought for tourism related activities:	
	e. Other assets like electrification, installation etc.	
	f. Pre – operational and preliminary expenses	
g. Margin for working		

Sl. No.	Particulars	Details
	capital	
	h. Contingencies	
	Total	
17.	Means of finance:	
	i. Promoter's equity:	
	ii. Institution's equity:	
	iii. Term loans:	
	iv. Seed capital/ risk capital:	
	v. Subsidy/ Grants:	
	vi. Others (Please Specify):	
	Total	
18.	Amount Payable as entry tax (in Rs.):	
19.	Specify any other relevant details:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/

Proprietor/ Partner of M/s

.....

.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Signature (s)

Name and Designation

(With seal of the company/firm)

Place:

Date:

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The Application should be filled in accordance with the FD notification (No. FD 3 CET 2015) issued for this purpose.

Annexure – 11: Application for entry tax exemption on purchase of raw materials, inputs, component parts and consumables (excluding petroleum products) for a period of 5 years from the date of commencement of commercial production under Karnataka Tourism Policy 2015 – 2020

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. no. 4):	
6.	VAT Registration Details:	
	i. Local VAT office address:	
	ii. VAT TIN No. and Date of Registration:	
7.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
8.	Project Typology (please specify whether it is a tourism infrastructure/ product as per Karnataka Tourism Policy 2015 – 2020) with details:	
9.	Constitution of the project (please	

Sl. No.	Particulars	Details
	specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
10.	Category of investment (please specify the investment in Rs. Cr. and mention whether it is a tourism project below 100 crores/ mega/ ultra mega/ super mega project):	
	Tourism project approval details:	
11.	i. Unique Project No:	
	ii. Date of issue of approval:	
12.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur:	
13.	Is this a New project or expansion project	
	In case it is an expansion project,	
	i. Date of Commencement of the tourism project:	
	ii. Constructed capacity of the existing project:	
14.	iii. Proposed capacity under expansion:	
	iv. Existing value of the following list of fixed assets	
	a. Land	
	b. Building	
	c. Plant and Machinery	

Sl. No.	Particulars	Details
	d. Number of cars/ vehicles bought for tourism related activities:	
	e. Other assets like electrification, installation etc.	
	Total	
	In case of a New project	
	i. Proposed date of commencement of tourism product or services:	
	ii. Proposed capacity of the product or services:	
	iii. Proposed value of the following list of fixed assets as per project report:	
	a. Land	
	b. Building	
15.	c. Plant and Machinery	
	d. Number of cars/ vehicles bought for tourism related activities:	
	e. Other assets like electrification, installation etc.	
	f. Pre – operational and preliminary expenses	
	g. Margin for working capital	
	h. Contingencies	

Sl. No.	Particulars	Details
	Total	
16.	Means of finance:	
	i. Promoter's equity:	
	ii. Institution's equity:	
	iii. Term loans:	
	iv. Seed capital/ risk capital:	
	v. Subsidy/ Grants:	
	vi. Others (Please Specify):	
	Total	
17.	Amount Payable as entry tax (in Rs.):	
18.	Specify any other relevant details:	

Declaration by the applicant:

..... (full name)
 S/o Managing Director/ Director/
 Proprietor/ Partner of M/s

.....
 .. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place:	Signature (s)
Date:	Name and Designation
	(With seal of the company/firm)

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The Application should be filled in accordance with the FD notification (No. FD 3 CET 2015 Bangalore dated 09 – 06 – 2015) issued for this purpose.

**Annexure – 12: Format for sanctioning entry tax exemption under
Karnataka tourism
policy 2015 – 2020**

**GOVERNMENT OF KARNATAKA
Department of Tourism**

No: Office of the

Dated:

SANCTION ORDER

Subject: Exemption of Entry Tax to M/S,
of Taluk, District.

Reference:

1. Government Order Number: Dated
2. FD Notification Number: FD 3 CET 2015 Bangalore dated 09 – 06 – 2015
3. Application of M/s
4. Unique project number..... dated:

This is to certify that:

M/s has made an application cited in reference (3 & 4) for grant of exemption of entry tax for purchasing *plant/ machinery/ capital goods/ raw – materials/ inputs/ component parts/ consumables (excluding petroleum products) for establishment of tourism infrastructure/ product for serving the tourists. in survey no. of village, taluk, district.

The entity has obtained project approval vide unique project no. dated. for establishing the tourism infrastructure/ product.

The project is defined as *Super Mega/ Ultra Mega/ Mega/ Tourism Project of less than 100 crores.

The value of fixed assets as proposed in the project report is as below:

Sl.No.	Description	Investment
1.	Land and Building	
2.	Plant and Machinery	
3.	Instruments	
4.	Raw Materials	
5.	Inputs	
6.	Component parts	
7.	Consumables	
	Total	

The entity is eligible for% Entry Tax Exemption on the entry of plant and machinery and capital goods directly involved in the establishment and operation of the tourism infrastructure/ product for a maximum period of years from..... i.e. the date of commencement of the project implementation as envisaged by the first bill no., dated

The entity is eligible for% Entry Tax Exemption on the entry of *raw – materials/ inputs/ component parts/ consumables (excluding petroleum products) directly involved in the establishment and commercial operation of the tourism infrastructure/ product for a maximum period of years from the date of commencement of commercial operation as envisaged by the first bill no. dated

The certificate is issued as per Government order cited at reference above.

Director of Tourism/ Member Secretary of DTC

To

M/s

Copy to:

1.
2.
3. Office copy

*Strike out whichever is not applicable.

Annexure – 13: Application for reimbursement of entertainment tax for projects classified as ultra mega projects and super mega projects for the first 5 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. No. 4):	
6.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
7.	Project Typology (please specify whether it is a tourism infrastructure/ tourism product as per Karnataka Tourism Policy 2015 – 2020) with details:	
8.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
9.	Category of investment (please specify the investment in Rs. Cr. And mention	

Sl. No.	Particulars	Details
	whether it is a ultra mega/ super mega project):	
10.	Tourism project approval details:	
	i. Unique Project No:	
	ii. Date of issue of approval:	
11.	Entertainment tax Registration Details:	
	i. Entertainment tax Registration no.:	
	ii. Entertainment tax Registration date:	
12.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur/ Others:	
13.	Is this a New project or expansion project:	
14.	In case it is an expansion project,	
	i. Date of Commencement of the tourism project:	
	ii. Constructed/installed capacity of the existing project:	
	iii. Proposed capacity under expansion:	
	iv. Existing value of fixed assets	
	v. Project Cost	
15.	In case of a New project	
	i. Proposed date of commencement of tourism product or services:	

Sl. No.	Particulars	Details
	ii. Proposed capacity of the product or service:	
	iii. Proposed value of fixed assets as per project report:	
16.	Amount paid by the entity as entertainment tax:	
17.	Specify any other relevant details:	

Declaration by the applicant:

..... (full name)
 S/o Managing Director/ Director/
 Proprietor/ Partner of M/s

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place: _____ Signature (s)
 Date: _____ Name and Designation
 (With seal of the company/firm)

*Note: All the supporting documents related to the details of particulars provided above should be enclosed.
 The Application should be filled in accordance with the FD notification that will be issued for this purpose.*

Annexure – 14: Format for sanction order of reimbursement of entertainment tax for projects classified as ultra mega projects and super mega projects for the first 5 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020

GOVERNMENT OF KARNATAKA

Department of Tourism

No: Office of the
Dated:.....

SANCTION ORDER

Subject: Reimbursement of Entertainment Tax to M/S,
of Taluk, District.

Reference:

1. Government Order Number: Dated
2. Application of M/s
3. Unique project number: dated:

This is to certify that:

M/s has made an application cited in reference (2 & 3) for grant of reimbursement of entertainment tax for operating.....
*Ultra mega/ Super mega tourism project in survey no. of
..... village, taluk,
..... district.

The entity has obtained project approval vide no. dated.
for establishing the above mentioned tourism project.

The entity is eligible for reimbursement of Entertainment Tax for operating of the tourism infrastructure/ product for a maximum period of years from
..... i.e. the date of commencement of the project operation as envisaged by the first bill no., dated

As per tourism policy 2015 – 2020, the entity is sanctioned Rs..... (in figures and words) as reimbursement of entertainment tax paid to the Government.

The certificate is issued as per Government order cited at reference above.

Director of Tourism

To:

M/s

Copy to:

1.
2.
3. Office copy

*Strike out whichever is not applicable.

Annexure – 15: Application for luxury tax exemption upto 10 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020 (applicable for home stays, yatri niwas, youth hostels or dormitories)

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed location of the project:	
4.	Full address for communication:	
5.	Full Office address of the entity (If it is different from sl. no. 4):	
6.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
7.	Project Typology (please specify whether the tourism product is a home stay/ yatri niwas/Youth Hostel/ dormitory) with details:	
8.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
9.	Please specify the investment in Rs. Cr.	
10.	Tourism project approval details:	
	i. Unique Project No:	

Sl. No.	Particulars	Details
	ii. Date of issue of approval:	
11.	Luxury Tax Registration Details:	
	i. Luxury tax Registration no.:	
	ii. Luxury tax Registration date:	
12.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur/ Others:	
13.	Project details:	
	i. Date of Commencement of the tourism project:	
	ii. Constructed capacity of the existing project (number of rentable rooms):	
	iii. Proposed value of fixed assets:	
	iv. Project Cost:	
	Total	
14.	Means of finance:	
15.	Proposed actual room charge:	
16.	Amount payable as luxury tax per room:	
17.	Total amount payable as luxury tax:	
18.	Please mention any other relevant detail:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/

Proprietor/ Partner of M/s

.....
.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place:

Date:

Signature (s)

Name and Designation

(With seal of the company/firm)

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The Application should be filled in accordance with the FD notification (No. FD 01 CLT 2015 Bangalore, Dated 09 – 06 – 2015) issued for this purpose.

Annexure – 16: Format for sanction order of luxury tax exemption upto 10 years from the date of commencement of operations under Karnataka Tourism Policy 2015 – 2020 (applicable for home stays, yatri niwas, youth hostels or dormitories)

**GOVERNMENT OF KARNATAKA
Department of Tourism**

No: Office of the
Dated:.....

SANCTION ORDER

Subject: Exemption of Luxury Tax to M/S of
..... Taluk, District.

Reference:

1. FD Notification Number: FD 01 CLT 2015 Bangalore, Dated 19.06.2015
2. Application of M/s
3. Unique project number: dated:

This is to certify that:

M/s has made an application cited in reference (2 & 3) for grant of reimbursement of luxury tax for operating.....
*Homestays/ Yatri Niwas/ Youth Hostel/ Dormitory in survey no. of
..... village,
taluk, district.

The entity has obtained project approval vide unique project no. dated. for establishing the above mentioned tourism project.

The entity is eligible for exemption of Luxury Tax for operating of the tourism above mentioned tourism project for a maximum period of 10 years from i.e. the date of commencement of the project operation as envisaged by the first bill no., dated

As per tourism policy 2015 – 2020, the entity is sanctioned for Luxury Tax exemption.
The certificate is issued as per Government order cited at reference above.

Director of Tourism

To:

M/s

Copy to:

1.
2.
3. Office copy

*Strike out whichever is not applicable.

**Annexure – 17: Application for exemption on motor vehicle tax during
the Karnataka Tourism Policy period 2015 – 2020**

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Name of the Tourism entity: (Name of entrepreneur or company or proprietor etc.)	
3.	Proposed tourist *destination/ circuit covered by the project:	
4.	Full address for communication:	
5.	Full office address (head office) of the entity (If it is different from sl. no. 4):	
6.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
7.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
8.	Category of investment (please specify the investment in Rs. Cr.)	
9.	Tourism project approval details:	
	i. Unique Project No:	
	ii. Date of issue of approval:	

Sl. No.	Particulars	Details
10.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur/ Others:	
11.	Is this a New project or expansion project:	
12.	Project details:	
	Date of Commencement of the tourism project:	
	Number of cars/ vehicles bought for tourism related activities during the policy period 2015 – 2020 (maximum of 5 vehicles per tour operator can avail the tax exemption):	
	Registration Details of each vehicle:	
	i. Registration Number:	
	ii. Date of registration of the vehicle:	
13.	Tour operator's registration number with *Department of Tourism/ Government of Karnataka:	
14.	Means of finance:	
15.	Amount payable as Motor vehicle Tax per vehicle:	
16.	Total amount payable as Motor Vehicle Tax:	
17.	Please mention any other relevant detail:	

Declaration by the applicant:

..... (full name)

S/o Managing Director/ Director/

Proprietor/ Partner of M/s

.....

.....

.. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Signature (s)

Name and Designation

(With seal of the company/firm)

Place:

Date:

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The Application should be filled in accordance with the Government notification (SARIE 75 SAEPA 2015 Bangalore, Dated 23 – 06 – 15) issued for this purpose.

Annexure – 18: Format for sanction order of exemption on motor vehicle tax under Karnataka Tourism Policy 2015 – 2020

GOVERNMENT OF KARNATAKA

Department of Tourism

No: Office of the

Dated:.....

SANCTION ORDER

Subject: Exemption of Motor Vehicle Tax to M/S,
of Taluk, District.

Reference: 1. Government Notification Number: SARIE 75 SAEPA 2015 Bangalore,
Dated 23 – 06 – 15.

2. Approval Number. dated:

3. Application of M/s

4. Unique project number: dated:

This is to certify that:

M/s has made an application cited in reference (3 & 4) for grant of exemption on motor vehicle tax for carrying out tourism related activities in tourist destination/ circuit in village, taluk, district.

The entity has obtained project approval vide unique project no. dated. for establishing the above mentioned tourism project.

The entity is eligible for exemption of Motor Vehicle Tax during the policy period for operating of the above mentioned tourism project.

As per tourism policy 2015 – 2020, the entity is sanctioned for Motor Vehicle Tax exemption.

The certificate is issued as per Government notification cited at reference (1) above.

Director of Tourism

To:

M/s

Copy to:

1.
2.
3. Office copy

*Strike out whichever is not applicable.

**Annexure – 19: Application form for sanction of investment subsidy for
developing tourism infrastructure and products under Karnataka Tourism
Policy 2015 – 2020**

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Full address for communication:	
3.	Proposed location of the project (Please specify the address along with the plot number, survey number, village, taluka and district) :	
4.	Full Office address of the entity (If it is different from sl. no. 3):	
5.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
6.	Infrastructure/Product Typology (please specify the category of the tourism infrastructure/ product as per the list mentioned in Karnataka Tourism Policy 2015 – 2020)	
7.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
8.	Category of investment (please specify the investment in Rs. Cr. and mention whether it is a mega/ ultra	

Sl. No.	Particulars	Details
	mega/ super mega/ less than 100 cr project):	
9.	Tourism project approval details:	
	i. Unique Project No:	
	ii. Date of issue of approval:	
10.	Whether the entity/ project belong to any special category of entrepreneur i.e.; Woman/ SC/ ST/ Differently abled entrepreneur:	
11.	Is this a New project or expansion project	
12.	Whether the project is part of developing a tourism circuit as per section 4.2.1C and annexure 2 of Karnataka Tourism Policy 2015 - 2020 (if yes, please mention the circuit along with the names of Focus Tourism Destination)	
13.	Project and Actual Investment Details:	
	i. Date of Commencement of the tourism project:	
	ii. Constructed capacity of the existing project:	
	iii. Proposed capacity under expansion:	
	iv. Existing value of fixed assets	
	v. Land Cost	
	vi. Building construction	

Sl. No.	Particulars	Details
	vii. Contractors' cost	
	viii. Construction cost (wages and salaries)	
	ix. Building Material cost	
	x. Loading, unloading, transportation, erection expenses during the building construction process	
	xi. Plant and Machinery installed (if any) during the construction process	
	xii. Safety equipments	
	xiii. Water purification plant	
	xiv. DG sets	
	xv. Air conditioning	
	xvi. Lifts	
	xvii. Sewage Treatment Plant	
	xviii. Rain Water Harvesting Installation	
	xix. Solar heating/lighting system,	
	xx. Bore wells	
	xxi. Number of cars/ vehicles bought for tourism related activities during the policy period 2015 – 2020:	
	xxii. Electrical installations (excluding KEB deposits)	

Sl. No.	Particulars	Details
	during the construction process	
	xxiii. Any other fixed asset/s (please specify)	
	Total	
14.	Means of finance:	
	i. Promoter's equity:	
	ii. Institution's equity:	
	iii. Term loans:	
	iv. Seed capital/ risk capital:	
	v. Subsidy/ Grants:	
	vi. Others (Please Specify):	
	Total	
15.	Name of the term loan lending Financial Institution/ Bank and Branch Details:	
	i. Date of loan sanctioned	
	ii. Amount of loan sanctioned	
	iii. Amount of loan released so far	
	iv. Dates of loan released	
16.	Date of commencement of Tourism Project (In case of a new project):	
17.	Date of commencement of Expansion (In case of an expansion project):	

Sl. No.	Particulars	Details
18.	Please specify any other relevant details:	

Declaration by the applicant:

..... (full name)
 S/o Managing Director/ Director/
 Proprietor/ Partner of M/s

.....
 .. (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place: _____ Signature (s)
 Date: _____ Name and Designation
 (With seal of the company/firm)

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

**Annexure – 20: Format for sanction order of investment subsidy for
developing tourism infrastructure and products under Karnataka Tourism
Policy 2015 – 2020**

No.

Office of the

Dated:.....

SANCTION ORDER

Subject: Issue of sanctioning the investment subsidy for developing tourism infrastructure and product

Reference:

1. Govt. Order No..... dated:
2. Application of M/s
3. Unique project number..... dated:

This is to certify that:

M/s, represented by Sri. / Smt., a *proprietor/ partner/ managing director/ director/ operator/entrepreneur, has made an application as cited in ref (2 & 3) to be granted for investment subsidy for tourism project. It is a proposed *new/ expansion of tourism product or infrastructure.

As per Govt. Order No. dated the project is proposed to be situated in category of *Hyderabad Karnataka Area/ Most Backward/ More Backward/ Backward/ Not Backward area. The project is defined as a *Super Mega project/ Ultra Mega project/ Mega project/tourism project with less than 100 cr.

The project has obtained approval vide unique project number dated

The particulars given by the applicant were verified with the available voucher/ records/ supporting documents and information furnished by the applicant. In this tourism project, the applicant took effective steps as contemplated in the rules for

subsidy on The total fixed capital investment in this project on which subsidy is admissible is Rs. and is eligible for * 20%/ 25%/ 30%/ 35%/ 40% investment subsidy of Rs. A sum of Rs. being invested on items on which subsidy is not admissible as per Tourism Policy 2015 – 2020. It is further certified that the concerned applicant has substantially expanded/ envisaged substantial expansion as per Tourism Policy 2015 – 2020.

An additional 10% investment subsidy (maximum of 5 lakhs) i.e. Rs. is rendered to the project as it belongs to a special category (Woman/ SC/ ST/ Differently abled) entrepreneur as mentioned in section 4.2.2.C in the Karnataka Tourism Policy 2015 – 2020.

An additional 10% investment subsidy i.e. Rs. is rendered to the project as the project is also developing a tourist circuit within a tourism cluster as described in section 4.2.1.C in the Karnataka Tourism Policy 2015 – 2020.

The certificate is issued as per Government notification cited at reference above.

Director of Tourism

To,
M/s

- Copy to,
1.
 2.
 3. Office copy

*Strike out whichever is not applicable

**Annexure – 21: Application form for sanction of grant for developing
tourism related soft activities under Karnataka tourism
policy 2015 – 2020**

Unique Project Number:

(Provided by the tourism office during approval)

Sl. No.	Particulars	Details
1.	Name of the tourism project:	
2.	Full address for communication:	
3.	Proposed location of the project:	
4.	Full Office address of the entity (If it is different from sl. no. 3):	
5.	Category of Taluka as per Tourism Policy 2015 – 20 (annexure – 1) where the tourism project is proposed to be located:	
6.	Typology of the tourism soft service being provided in the project (Please mention whether it is a ICT initiative or skill development courses or event based tourism or film induced tourism as per section 4.2.3 of Karnataka Tourism Policy 2015 – 2020).	
7.	Constitution of the project (please specify whether proprietorship firm/ partnership firm /Trust/ Society/ company/ entrepreneur/ any other):	
8.	Please specify the investment in Rs. :	
9.	Tourism project approval details:	

Sl. No.	Particulars	Details
	i. Unique Project No.	
	ii. Date of issue of approval:	
10.	Whether the entity/ project belong to any special category of entrepreneur i.e; woman/ SC/ ST/ differently abled entrepreneur/ other:	
11.	Project and Actual Investment Details:	
	i. Date of launch of the tourism project:	
	ii. Capacity of the existing project (in case of training, skill development courses etc):	
	iii. Project cost:	
	iv. Cost incurred towards developing the ICT initiative (for providing the services enlisted in section 4.2.3 of Karnataka Tourism Policy 2015 – 2020)	
	v. Cost incurred towards conducting the skill development courses enlisted in section 4.2.3 of Karnataka Tourism Policy 2015 – 2020	
	vi. Cost incurred towards conducting event based tourism such as art, craft and	

Sl. No.	Particulars	Details
	cultural programmes in tourist destinations, organised by non – profit organizations and open for general public (as per section 4.2.3 of Karnataka Tourism Policy 2015 – 2020)	
	vii. Cost incurred towards conducting film induced tourism (as per section 4.2.3 and annexure – 3 of Karnataka Tourism Policy 2015 – 2020)	
	Total	
12.	Means of finance:	
	i. Promoter's equity:	
	ii. Institution's equity:	
	iii. Term loans:	
	iv. Seed capital/ risk capital:	
	v. Subsidy/ Grants:	
	vi. Others (Please Specify):	
	vii. Total	
13.	Name of the term loan lending Financial Institution/ Bank	
	i. Date of loan sanctioned	
	ii. Amount of loan sanctioned	

Sl. No.	Particulars	Details
	iii. Amount of loan released	
	iv. Date of first loan release	
14.	Please mention whether any subsidy or grant for this project is already claimed/ being claiming/ will be claimed with any other department of state/ central government:	
15.	Please specify any other relevant detail:	

Declaration by the applicant:

..... (full name)
 S/o Managing Director/ Director/
 Proprietor/ Partner of M/s

.....
 . (complete address), do hereby solemnly affirm and declare that the particulars stated above in the application are true and correct to the best of my knowledge, information and belief. In case any of the statement/ information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/ our unit to pay to the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 7 (seven) days of demand being made to me in writing.

Place:

Date:

Signature (s)

Name and Designation

(With seal of the company/firm)

Note: All the supporting documents related to the details of particulars provided above should be enclosed.

The application should be filled in accordance with the Governemnt order issued by the finance department for this purpose.

Approval for sanction of grants will be channelled only through Department of Tourism.

Please render the documents supporting whether any subsidy or grant for this project is already claimed/ being claiming/ will be claimed with any other department of state/ central government.

**Annexure – 22: Format for sanction order of grant for developing
tourism related soft activities under Karnataka tourism
policy 2015 – 2020**

No.

Office of the

Dated:.....

SANCTION ORDER

Subject: Issue of sanctioning the investment subsidy for developing tourism related soft activities

Reference: 1. Govt. Order No dated:

2. Project Approval Number dated

3. Application of M/s

4. Unique project number..... dated:

This is to certify that:

M/s.....represented by Sri....., a *proprietorship firm/ partnership firm/ Trust/ Society/ Company (under section 25 of the companies act/ section 8 as per the new companies act) has made an application as cited in ref (3 & 4) to be granted for investment subsidy for tourism project.

It is a proposed new tourism project approved obtaining project approval vide unique project number dated

As per Govt. Order No. dated the project is proposed to be situated in category of *Hyderabad Karnataka Area/ Most Backward/ More Backward/ Backward/ Not Backward area. The project is defined as a *Super Mega project/ Ultra Mega project/ Mega project/tourism project with less than 100 cr. The particulars given by the applicant were verified with the available voucher/ records/ supporting documents and information furnished by the applicant. In this tourism project, the applicant took effective steps as contemplated in the rules for subsidy on tourism related soft activities. The total fixed capital investment in this

Procedure for Project Approval & Claiming Subsidy and Incentives under Karnataka Tourism Policy

project on which subsidy is admissible is Rs. and is eligible for a grant of Rs. (in words and figures).

The certificate is issued as per Government notification cited at reference above.

Director of Tourism

To,

M/s

Copy to,

1.
2.
3. Office copy

*Strike out whichever is not applicable

Annexure – 23: Format for certificate from a chartered accountant (in case of own finance) certifying the eligible project cost for availing the incentives under the karnataka tourism policy 2015 – 2020

CERTIFICATE

Unique Project Number:

(Provided by the tourism office during approval)

Name of the Chartered Accountant:

.....

I/We hereby certify that M/s (name of the tourism entity) at (address) for developing tourism infrastructure/product (name of the infrastructure/ product) or providing tourism services (name of the service).

Sl. No.	Item of fixed assets	Period during which the investment is made		Value in Rs.
1.	Land			
2.	Building product/ infrastructure			
	Amount paid to the building contractors	From	To	
	Amount paid for building materials (including toilets, access to differently abled)	From	To	
	Amount paid for wages and salaries etc. for building construction	From	To	

(Excluding the Architect's, consultants' fees and wages paid for supervision staff etc.)				
	Electrical installations (excluding KEB deposits) during the construction process	From	To	
	Plant and Machinery installed (if any) during the construction process (including safety equipments, water purification plant, DG sets, air conditioning, lifts, STP, RWH, solar heating/lighting system, borewells and equipment necessary to undertake tourism related activities as defined in section 4.2.2 A)	From	To	
	Loading, unloading, transportation, erection expenses during the building construction process	From	To	
3.	Developing the ICT initiatives/ skill development courses/ event based tourism/ film induced tourism as mentioned in Karnataka Tourism Policy 2015 – 2020 (section 4.2.3)	From	To	

4.	Misc. Fixed assets (Please specify items) procured for the entire project		
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We have checked the books of account of the entity, bills, invoices and payment vouchers etc. And certify that the aforesaid information is verified and certified to be true. We also certify that all the aforesaid items have been duly paid for and no credit is raised against them in the books of the entity.

Certified that the investments certified above do not include items for which subsidy is not allowed. Expenditure incurred on following items are not included.

LAND

Value of open land not utilized for construction, leaving the area proposed for immediate expansion.

BUILDING

Expenditure incurred on interiors, lighting/ chandeliers, furnishings, kitchen utensils, ceramic products etc.

Date:

Place:

Signature (s)

CHARTERED ACCOUNTANT

(With Name and Address and Code No.)

//SEAL//

Annexure – 24: Format for certificate from a scheduled commercial bank/ financial institution (in case of availing loan) certifying the eligible project cost for availing the incentives under the Karnataka Tourism Policy 2015 – 2020

CERTIFICATE

Unique Project Number:

(Provided by the tourism office during approval)

Name of the scheduled commercial bank/ financial institution:

.....

We hereby certify that M/s (name of the tourism entity) at (address) has been sanctioned a term loan of Rs. under letter/sanction order no datedfor developing tourism infrastructure/product (name of the infrastructure/ product) or providing tourism services (name of the service).

The following amount has been released/ disbursed to the entity as follows:

Sl. No.	Date of release	Amount released (in Rs.)
1.		
2.		
3.		
4.		
Total		

The details of the fixed assets are enlisted as below:

	Item of fixed assets	Period during which the investment is made	Value in Rs.
1.	Land		

	Item of fixed assets	Period during which the investment is made		Value in Rs.
2.	Building product/ infrastructure			
	Amount paid to the building contractors	From	To	
	Amount paid for building materials (including toilets, access to differently abled)	From	To	
	Amount paid for wages and salaries etc. for building construction	From	To	
(Excluding the Architect's, consultants' fees and wages paid for supervision staff etc.)				
	Electrical installations (excluding KEB deposits) during the construction process	From	To	
	Plant and Machinery installed (if any) during the construction process (including safety equipments, water purification plant, DG sets, air conditioning, lifts, STP, RWH, solar heating/lighting system, bore wells and equipment necessary to undertake tourism related activities as defined in section 4.2.2 A)	From	To	

	Item of fixed assets	Period during which the investment is made		Value in Rs.
		From	To	
	Loading, unloading, transportation, erection expenses during the building construction process			
3.	Developing the ICT initiatives/ skill development courses/ event based tourism/ film induced tourism as mentioned in Karnataka Tourism Policy 2015 – 2020 (section 4.2.3)	From	To	
4.	Misc. Fixed assets (Please specify items) procured for the entire project			

We have checked the books of account of the entity, bills, invoices and payment vouchers etc. And certify that the aforesaid information is verified and certified to be true. We also certify that all the aforesaid items have been duly paid for and no credit is raised against them in the books of the entity.

Certified that the investments certified above do not include items for which subsidy is not allowed.

Date:

Place:

Signature

Name of the Bank Branch or
Financial Institution

//SEAL//