

**EMPANELMENT OF DESTINATION DESIGN CONSULTANTS FOR PREPARATION OF DETAILED PROJECT REPORTS
FOR TOURISM PROJECTS IDENTIFIED BY KARNATAKA TOURISM VISION GROUP (KTVG)**

RESPONSES TO QUERIES

29th January 2015

SL NO	REFERENCE / PAGE NO	CLARIFICATION SOUGHT	RESPONSE TO QUERY
1.	Schedule for Empanelment Process- Page 2	Submission Dates- is there any possibility of Extension of these dates by a week, i.e. from 2 nd February 2015 to 9 th February 2015?	Please check the Corrigendum 1 for the EOI.
2.	Annexure C: Brief description of the Experience of the Consultant of Eligible Assignment- Page 23	Under the 'Instruction No. 3'- It states to provide 'Profiles and names' of staff involved in the respective eligible assignment. Does the consultant need to provide the same as considering the 'global nature' of the company, acquiring profile of all the staff involved would be difficult, cumbersome and time consuming?	In case Applicant is a Company or a Partnership Firm, they have to submit CVs of experts specifically asked in the EOI. For further clarity, CVs are not required to be submitted for those experts who carried out eligible projects on behalf of Applicant in the past and are currently not associated with Applicant.
3.	Annexure C: Brief Description of the Experience of the Consultant of Eligible Assignment – Page 23	Under the 'Instruction no.3 (a) and 3 (b) – The client's certificate are sought for completed and ongoing projects. In absence of such certificates, will other proof of 'project commission' from the respective Client would be acceptable such as 'letter of Award/ Agreement, 'copy of last invoice' 'any other written Please suggest further.	In absence of completion certificates, the Applicant can submit certificate from the statutory auditor certifying the successful completion of the project.
4.	Annexure E: Comments and suggestions of agency	Which 'ToR' is being referred here? Are the ToR of the enlisted projects (on page7) available for	In Annexure E, Applicant is asked to provide comments or suggestions related to this EOI.

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	on the 'Terms of Reference'- Page 27	viewing-which the Consultant is not aware? If not, it would be difficult for the Consultant to provide this information under 'Annexure E' in the absence of RFP documents. Please clarify and suggest further.	
5.	Annexure-I-A Individual Experts- Page 33	Under the sub-heading of 'Min duration of Professional Experience'- Is there any scope for relaxing, these years from 15 yrs to 12 yrs for a realistic/achievable scenario?	Please check the Corrigendum 1 for the EoI.
6.	Annexure-I- A Individual Experts and general- Page 33	Under the sub-heading of 'Membership'- Is the client looking forward for international experts to be a part of these assignments? If so, then the registration with Council of architecture criteria sets back the notion. Please suggest.	Please check the Corrigendum 1 for the EoI.
7.	Annexure-I- B Partnership Firm and Company: General query- Page 34	Does this section sets out the 'Eligibility Criteria' for the firm only or includes individual experts too? The Consultants understands that Annexure-I-A has already detailed out criteria for the experts. Does it also specify the category under which a company gets empanelled- e.g. Empanelled for 'Urban Design Firm' or Empanelled for 'Conservation Architects' and so on? Please suggest and clarify.	In case Applicant is a Company or Partnership Firm, they have to provide information related to firm credentials and expert credential as mentioned in the EoI document.
8.	General Query	How many Hard Copies of the compiled 'EOI Document' are required to be submitted? Does the Consultant need to enclose the 'Soft Copy' of the said document- as a part of submission?	Applicant has to submit only One hard copy of the application.

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9.	Clause 1.2 on Page 7	We understand that the Consultant once empanelled shall be eligible for any of the 11 identified projects. Kindly clarify	Yes, Applicant will be eligible to participate in all the projects.
10.	Section: B Partnership Firm on Page 34, 35 & 36	Kindly clarify if the consultant is eligible to participate as more than one of the eligibility criteria. Please confirm.	Applicant can seek empanelment under different expertise subject to submission of required information for the same.
11.	Clause 1.4 on Page 7	Kindly specify if the bids would be circulated to all the empanelled consultants irrespective of the qualifying categories as mentioned in page 34, Annexure I, Section B of the document.	Request for Proposal for the projects will be circulated to all the experts/firms required for the respective projects.
12.	Annexure C: Brief Description of the experience of the consultant of eligible assignment on Page 23	Please specify the nature and type of the project which would qualify as eligible assignments.	Applicant is required to submit eligible project information as mentioned in the eligibility criteria.
13.	General	We request you to extend bid submission date by 2 weeks from the date of issue of the clarification	Please check the Corrigendum 1 for the EOI.
14.	General	It is necessary to tie up with external consultants for specific projects but they may offer consultancies to other similar projects also. Thus their CV may be common to many such prospective agencies seeking empanelment. Hope this may be acceptable.	Common CVs of experts submitted by Applicants will be disqualified and not considered for evaluation.
15.	General	Our firm has vast experience of over 24 years and have done every kind of projects ranging from heritage conservation to urban planning. However we	No relaxation granted.

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		do not employ a conservation architect and many times have not been available. We request you kindly consider the experience of our firm as valid criteria under conservation empanelment.	